

2020 REPORTS to ANNUAL GENERAL MEETING

TUESDAY 16 FEBRUARY 2021

Contents

| | |
|---------------------------------------|----|
| RECTOR'S REPORT | 1 |
| PARISH COUNCIL REPORT | 5 |
| CHILDREN'S MINISTRY REPORT 2020..... | 6 |
| YOUTH WORKERS REPORT | 9 |
| HOLISTIC CARE NURSING MINISTRIES..... | 10 |
| BELONGING AND CARING REPORT | 14 |
| RAINBOW FELLOWSHIP | 17 |
| NURSING HOMES MINISTRY | 19 |
| RESOURCES COORDINATION TEAM..... | 20 |
| NOAH'S ARK PET MINISTRY..... | 21 |
| EFM REPORT | 23 |
| TREASURER'S REPORT | 25 |

RECTOR'S REPORT

*God creates each of us by Christ Jesus to join him in the work he does,
the good work he has gotten ready for us to do... Eph 2.10 MSG*

2020 was a year that people will remember. Things did not go entirely as planned. The year began with the desire to give more attention to five dimensions of growth:

- UP with God, particularly developing more quiet days with an Easter vigil along with enhancing the development of an ensemble to play at the 10am service;
- IN with each other, particularly using our calendar effectively with regular inclusive activities and pastoral care training;
- OUT into the community around us, particularly redeveloping our website and signage to improve intergenerational engagement;
- working WITH others of good will, in the local community and the diocese; and
- underpinning all of these was leadership development via the stewardship campaign and grow groups.

Consequently, in 2020 we would improve our visibility in the neighbourhood, enhance our property to better achieve our ministry goals, enrich the capacity for newcomers to belong, and make it easier for people to contribute to our life together.

The year began with bush fires on the coast and the mountains as smoke choked the city in early January. A sudden and intense hailstorm later that month which damaged cars, smashed rooves and windows across Belconnen soon displaced concern about the catastrophic loss of wilderness and wildlife. Although the church property was damaged by the incident, it was relatively minor compared to what unfolded for many people, parishioners and institutions either side of Lake Burley Griffin.

Efforts to implement our plans got underway in February. Some new signage on Redfern Street and a new website design were developed. Nevertheless, concerns about the potential for COVID-19 becoming pandemic soon filled the media. Outbreaks quickly emerged around Australia and worrying many of our older members and those with pre-existing conditions. Adjustments were made in March with use of the common cup was suspended while ways to help vulnerable congregation members with isolation were considered. Events moved quickly and by 17 March all worship services were suspended with attendance at weddings and funerals strictly limited. All parish groups along with visiting hospitals and aged care homes ceased. The building was effectively closed for Easter.

How do you do church if you can't meet in-person? How can we be Christ's body if you can't come together for prayer and worship? How do you join in with God's work if you can't meet anyone? Almost overnight we moved into the digital world by transitioning all our in-person activities and worship by using the video conferencing platform ZOOM. Services for 8am, 10am and 5pm were reduced in length and televised over a phone connection. Within a week or two, I was joined by Mark Cooper-Stanbury, Anne and Martin Lange who managed to improve the experience greatly including the sourcing, purchase and

installation of video cameras and lighting in the sanctuary. Without their assistance this transition would have been daunting.

Through April, May and June many groups moved across to ZOOM. Although some found the experience difficult, many adapted to the technological challenges posed by computer microphones, cameras and software that only allowed one person to talk at time. This shift had a few unexpected challenges. First, the technology allowed many people who ordinarily were isolated at home to attend and engage with church life far more easily. Second, participation in digital groups proved strong as people had no competing commitments like travel while it also removed barriers to involvement like night-time driving and leaving a warm house during winter. Adding new members to the digital team proved far more challenging as volunteers often felt overwhelmed by the intensity of running a digital service.

The inability for any group to meet, let alone our congregations, had an instant effect on the parish's financial stability. Approximately 1/3 of the parish's income was received through the offertory plate and the rental of our facilities. A combination of member's willingness to transition to electronic giving and the receipt of government support through JobKeeper enabled the parish to weather what could have been a financial catastrophe.

By July, restrictions began to ease slowly. In-person worship resumed on 5 July after being digital only for 15 weeks. While 8am and 10am resumed the 5pm evening Twilight group continued to meet online. A suite of new recordkeeping and cleaning requirements were instituted. Worship was revised again as screens replaced the use of books throughout, the offertory plate was banned, and the use of individual cups for Holy Communion instituted, while the practice of sung responses was suspended due to requirement to minimise singing. Attendance was heavily constrained by the requirement for social distancing (one person per 4 square meters). Nevertheless, some socially distanced movie nights gave a welcome outlet while the parish dinner went ahead with groups meeting in homes while coming together online for a quiz and on-line auction.

Managing three grow groups plus a study group that used the *Animate Faith* course proved life-giving to many. The purpose of these groups was to encourage members to step out in faith by learning how to do ministry together. This is not easy as many are not used to hearing God's leading and easily feel discouraged when helpful advice feels like personal criticism. Nevertheless, grow groups were an effort to develop a culture that encourages honesty about blind spots, courage to listen to God, and a vision of discipleship that combines reflection and action together creatively without simply defaulting to an authority-based vision of obedience. The benefit to the parish are leaders who feel more comfortable with growing by discovering, exercising and encouraging others to find their gifts.

The second half of the year was very unsettled with little capacity to plan too far ahead as COVID lockdowns could occur at any time. September's parish retreat became a quiet day with Dr Sarah Bachelard as a few outbreaks in Sydney were traced to retreat centres. Our capacity to plan strategically for 2021 was curtailed as well as the parish camp and November's fete were cancelled. A Great Big Garden Day was held instead giving people a

much-needed opportunity to connect with others while improving the church grounds immensely.

As the parish looks ahead to 2021, a number of priorities continue to emerge namely that:

- Digital options can be used to enhance participation. While ZOOM use has declined as in-person activity has resumed, this capacity allows those who are house bound due to infirmity to participate in ways that ordinarily would be impossible.
- A few changes to our property could yield significant benefits to ministry such as enhancing our community garden, renovating the Rainbow Centre to create more ministry space, rethinking our green space including the creation of a pizza oven. This will involve some expense and coordination in the year ahead.
- Leadership is a long-term project where confidence builds incrementally while criticism is immediately corrosive. Encouraging people to step out is vital, even if their way of doing things isn't the way we necessarily prefer. Operating grow groups and coaching people to step into leadership is becoming increasingly important.
- Making our services at 8am, 10am and 5pm more distinctive is important. Developing our music teams, particularly our capacity for singing, is a significant priority at both morning congregations. The evening ministry will resume in-person meetings in 2021. More development of teams with this group is vital for its long-term sustainability.
- Long-term parish growth requires building new bridges into the community while continually revitalising existing programs. New members only happen when people decide to visit, and guests choose to stay. This is not easy when religious affiliation is becoming something less familiar to more people. Those joining the parish consistently rate our diversity and inclusiveness as very strong reasons for belonging. Consequently, the parish needs to develop the capacity to employ an assistant minister over the longer term. We need to grow our financial capacity in the short-term to reach this goal. With Parish Council's agreement, Wendy Robertson will be employed as a Curate and Community Chaplain in 2021 for 2 days per week with a view to enhancing our children's ministry and exploring more opportunities for people to belong.
- These changes will have a significant impact on the parish's finances for the year ahead. In order to meet these added expenses the parish will need to be more engaged with stewardship and maximising rental income from the property.

Ministry is never a solo activity. There are so many people to thank who have made this year possible:

- the members of parish council for their capacity to work as a team, eager to see the parish grow and thrive, especially Allison Cooper-Stanbury who has chaired our meeting and balanced effectiveness with humour to gain good decisions;
- Joh Sheehan and Paul Shelley as wardens whose advice and encouragement helped greatly with the challenges seemed insurmountable;
- Phil Bloomfield for keep the office ticking and Libby Warren for stepping in at short notice;
- Mark Cooper-Stanbury, Anne and Martin Lange who's work behind the scenes enabled our digital worship to work so well;

- my clergy colleagues of Anne Ranse, Anne Dudzinski and Connie Gerrity whose compassion and endurance is an inspiration;
- the Belonging and Caring team for keep up with needs that are always changing;
- the finance team, especially Paul and Doreen who enabled us to keep pace with JobKeeper requirements;
- the HCNM and Rainbow Fellowship team whose generosity makes a great difference in the lives of so many;
- the flower team whose displays bring joy to many no matter their size;
- the kids church, youth ministry and playgroup teams who inspire and encourage our youngest members;
- all those who help with hospitality with lunches and dinners keeping the cheese blue and the pizza tasty;
- the resources team who make the place look loved and cared for;
- the Breathing Space teams who build the heart;
- the musicians and sanctuary helpers who help us to sing God's praise; and
- everyone who has participated in a small group, your questions encourage us all.

PARISH COUNCIL REPORT

2020 started with local hailstorms, regional bush fires and international pandemics. As a result, parish council was quite different over the last year as it worked via Zoom and was challenged by changes to the parish regarding how to manage church through a pandemic. We looked at Job Keeper, digital platforms and opportunities to support the parish in the best way while keeping everyone safe. We challenged ourselves by assessing our parish with respect to the Diocesan Code of Good Practice, working on a different section each meeting.

Overall, the biggest challenge was to work out how to be 'us' while socially distancing. We did this through looking at use of our equipment and property (including our outdoor spaces) for meetings, worship, socialising and community. We wanted to act with love, valuing our people, and as a result we changed things to include:

- Zoom church,
- Zoom Kids church,
- Combination Zoom and in-person church,
- Combination Zoom and in-person (small group) parish dinner,
- Parish garden day to replace the fete.

We looked at our finances:

- encouraged our congregation to give electronically, as we did not always meet in person;
- evaluated our parish giving, looking at giving to those who fit with parish values and connections;
- spent on video equipment, to continue connecting through lockdown;
- continued our planned building maintenance, valuing our assets, supporting local business and having an appearance of vitality in the community;
- applied for Job Keeper, through the diocese;
- decided to employ an assistant to support our work in the community.

In response to this last point, we decided to employ Wendy Robertson as curate/community chaplain for 12 months initially, starting in early 2021.

We held an appropriately-distanced strategic planning session to identify parish direction for next year. Our vision for 2021 looks like it will be 'creating communities for compassion, justice and peace'.

Finally, we planned the stewardship program for early 2021.

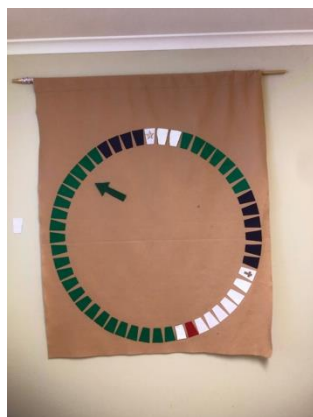
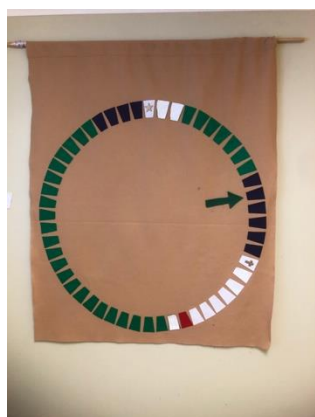
We would not have thrived the way we did in 2020 without the heroic effort of Wayne, supported by the wardens and the rest of parish council, in leading these activities and navigating us through the challenging year. And three cheers to the parish for your enthusiastic – perhaps courageous – embracing of the technologies and other means of enabling us to do so well in 2020.

Allison Cooper-Stanbury
Chair of Parish Council

CHILDREN'S MINISTRY REPORT 2020

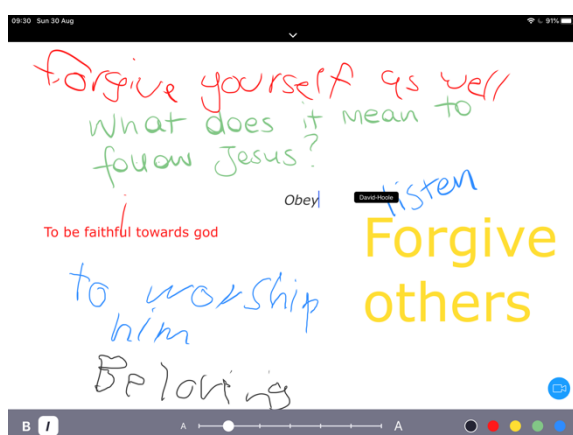
Prepared by Wendy Robertson

Throughout 2020 I had the exciting and challenging responsibility of organising Holy Covenant's Children's ministry, which was mostly conducted through zoom. We had barely entered into lent, when we went into lockdown and kid's church moved online. The extensive time period that we did not meet in person can be seen in the movement on the liturgical calendar present in the Rainbow Centre:

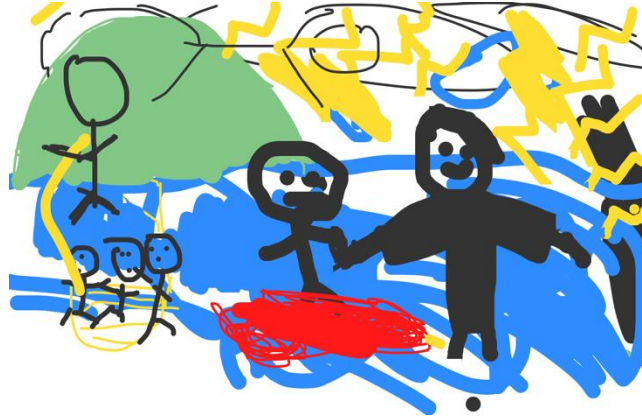


We followed along each week with the set gospel readings, and I tried to think up inventive and as-interactive-as-possible ways for the children of Holy Covenant to connect with God. This was aided by my participation in a course run by Scripture Union. Some examples of activities we did together via zoom included:

- Using the whiteboard to brainstorm



- Using the whiteboard to draw the story as one person narrated it, and to draw ourselves into the story



- Using lego and dolls to enact bible stories

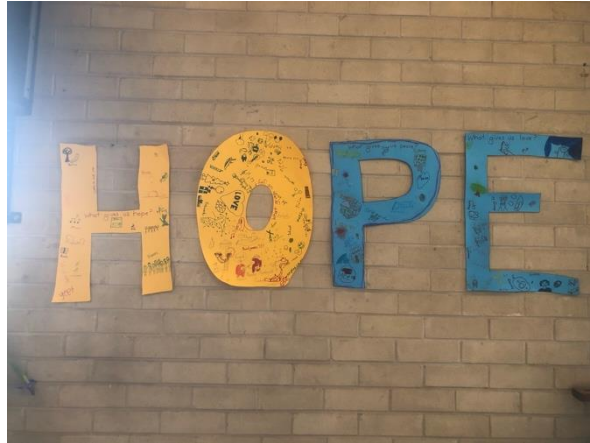


- Watching and discussing together some of the excellent videos produced by Saddleback kids.
- Playing 'hangman,' animal charades and other games together.
- Making up quizzes around the topic we were discussing.

It was wonderful to have a very regular attendance of 10-12 children every week, and even more wonderful when we got to be together in person again early November. Prior to commencing in person, the kids and families got together for a picnic on a windy autumn day at the Arboretum. I hope to have more times of group connections like this in 2021, COVID permitting.

In November we explored with using godly play, and messy church ideas – setting up different stations for the kids to respond to the story. We moved into the larger purple room, and commenced preparations for the nativity play. The geranium plant out the front

became our 'Christmas tree' as we garnished it each week with our prayers for hope, peace, joy and love. Hope was our overall theme and we explored 'what gives us hope.'



The Christmas Eve Children's Service was once again packed with local families. We celebrated with drama, song, a sausage sizzle and cake.



My thanks to all those who have helped out with Children's Ministry in 2020, the willing helpers who led our zoom meetings, those who assist each week, and to those who pray for us. Thank you! I am looking forward to continuing to lead this exciting and rewarding ministry in 2021.

YOUTH WORKERS REPORT

The year 2020 was one of obstacle and opportunity. Our program experienced extensive change and disruption due to the COVID-19 pandemic, with our gatherings taking place entirely online during the early part of the year. However, despite these changes we were able to continue meeting online and then in person, and to explore themes and ideas.

Our in-person program consisted of our Sunday morning Bible Study, and a fortnightly Fruitful Fridays group. Owing to the pandemic, we were not able to hold our yearly camp and were limited on excursions and other events. We explored themes including women of the Bible and what it means to be an Anglican, in addition to following the Seasons of the Spirit texts. We used our Friday gatherings to play games and build each other up as a small community, and to have conversations about school, life, and more.

During our online period we were able to continue meeting on Fridays, learning and playing different interactive games and checking on each other. This created a way to foster community and support at a time where as a group, we were apart.

In addition to our normal program, before the COVID Lockdown, we were able to run our Chalk Chase, and in a highlight of our 2020 year was the Christmas party, where we celebrated together and exchanged Kris Kringle gifts.

I must give heartfelt thanks to my fellow leaders in the youth leadership team of 2020: Celeste, Remus, Dougal, Sarah Ackland, and Sarah Passmore. Each of them brought their utmost to this difficult year and did a fantastic job making all we did possible. On behalf of the youth leaders I'd also like to thank Wayne and all the parents for helping us and encouraging us to keep working and engaging at trying and stressful times, and the community of Holy Covenant for being supportive and uplifting throughout 2020.

Looking forward into 2021, we are excited to expand our program with more events, and of course to hold our youth camp. We have a wonderful community of young people, and I am happy to be able to help lead them.

Blessings,
Tobias Nevile

HOLISTIC CARE NURSING MINISTRIES REPORT TO PARISH AGM FOR 2020

Nursing people back into life

2020 was a complex and challenging year for HCNM across all programs: Covenant Care, Household Support, Client Support and Outings and Events.

Staffing

Staffing remained unchanged through 2020. Archdeacon Anne remained in her roles as Program Director, Deputy Chair of the Management Committee and Covenant Care and community client chaplain.

Rhonda, Lyn and Jennifer worked through the year either in person or remotely as circumstances dictated. With Covenant Care meeting for only a few months of the year, Sue Brearley, our back-up nurse, remained at home. We look forward to her being able to re-join the team in 2021.

Activities up to March 2020

We recommenced Covenant Care and the Outings program in February. We also started a new program of monthly morning teas in the Rainbow Centre. Covenant Care averaged about 12 regular attendees a week. There was one new client about to come on board and a couple of other potential clients. Numbers were lower than in 2019 as two clients had passed away during the year and one went into fulltime care. A new mobile hairdresser service was introduced.

There was an outing and a morning tea in February and a further outing in March. Only 2 clients plus 1 driver attended the February outing while 9 people (clients and drivers) attended the March outing. The first morning tea was attended by 7 clients.

Staff were also visiting clients in their homes to assist with a range of tasks from decluttering and arranging tradesmen to shopping and transport to appointments. In addition, HCNM was able to fund counselling support for some clients.

Activities from March to August 2020

In March, the Management Committee took the decision to suspend all face-to-face programs and contact until further notice. HCNM moved to an online presence with limited, socially-distant contact, when required.

We were blessed to be able to keep most of our core volunteer group of around 35 people on our books. We needed to reinvent ourselves so that we could support our clients and volunteers in a COVID-safe way. We mobilised the staff and volunteers so that every client who wanted one, received a weekly phone call to check on welfare and have a chat. Our RN offered home visits to any CC clients and carers who needed them. In the lead up to ANZAC Day, all clients received a card in the post and a poppy made by a volunteer.

In May, after being gifted some meals from Tuckerbox at Holy Cross, HCNM purchased a freezer to continue the food delivery. Through the winter months, a small number of staff and volunteers cooked meals while they and others distributed two meals to most clients on a fortnightly basis. Initially, we used freezer bags and left meals at the door. Later, limited, socially-distant visiting was possible. Carers really valued having a night off from cooking each week. We delivered nearly 300 meals from March through August.

We received a letter of thanks from the wife and carer of one of our clients:

Thank you so much for keeping in touch over the past weeks. We really appreciate the phone calls and letters, especially the card and poppy for ANZAC Day. It was a very special surprise when we received our meal on Tuesday which was delicious and it lightened the load for me. (My husband) really responded well to (the staff member's) visit. Many thanks for your ongoing friendship and support.

From June through to August, we held fortnightly Covenant Care Zoom meetings for any clients and volunteers who were able to join us.

From March through August, volunteers received a weekly update email from Rhonda who encouraged them to send in items which could be shared with others (isolation cartoons, photos and jigsaw puzzle successes were popular). Volunteers also received regular newsletters which again contained input from the volunteers themselves as well as from the staff.

Activities from September to December 2020

As Canberra remained COVID-free for long periods and restrictions eased, the Management Committee agreed to restart face-to-face programs from early September, provided all appropriate protocols were in place.

Covenant Care recommenced in September for three hours each Monday. Initially, the group was split in two with half the clients and volunteers attending one week and the other half, the next.

In mid-October, it was agreed to combine everyone back into one group but still to stick with the three-hour timeframe. Two new clients joined us, one of our regulars passed away and two others have gone into permanent care.

We were able to hold outings in October and November which were well-attended and 15 of our clients attended the parish community lunch in December. We also held two morning teas in October and November.

Jennifer was able to resume her one-on-one client support working with 4 clients and ran another Decluttering Workshop series which was well attended.

I would like to thank our wonderful staff and volunteers who remained flexible, adapted to change and enabled us to meet client needs in new ways. It was great to celebrate this at the Volunteer Appreciation Evening in November. I would also like to acknowledge Andrew Hill for the wonderful support he provided to HCNM over many years. He will be greatly missed.

Finances

We thank the Victoria Shakespeare Trust for continued funding support of \$105,000 for the year 2020. We acknowledge, with thanks, the 2019-20 donation of \$10,000 from the Canberra Southern Cross Club which we use to purchase hot lunches for our Covenant Care clients each week. Belconnen Rotary has been very generous with funding for a winch for the van and Covenant Care entertainment, and assistance with purchasing two electronic recliner chairs. They also provided 10 Christmas hampers.

Our staff received the JobKeeper subsidy from March through to December which has assisted the program to a very healthy financial position. We are putting funds aside to assist us when the time comes to purchase a new HCNM vehicle as the cost will be significant.

We also used our funds to support our clients with jobs such as carpet and window cleaning and garden tidy up as well as funding counselling services.

HCNM has responsibility for the parish casserole bank. The pandemic and closure of parish activities has meant that fewer casseroles have been required for parishioners. However, demand has increased recently and thanks to the dedicated band of parish chefs, the freezer is currently well-stocked.

I would like to acknowledge the HCNM Management Committee who provided oversight of all our programs and supported the staff during a challenging year. We keep two members, Martin Wells and Sue Jordan and their families in our prayers as they face difficult journeys this year either through their own illness or that of a loved one.

A Word from our Clients

I would like to finish with a couple of quotes from clients and some photos:

My wife and I love coming to Covenant Care because we know it is a place where we are loved.

From a client who lost his wife in November.

Thank you (Jennifer) for your information and encouragement. I have been really encouraged to start the hard yards to get rid of so many things which are cluttering up my life and house.

A November decluttering workshop attendee.



Outing Armadillo's Café Oct 2020



Covenant Care resumption Sept 2020

Rhonda Thorpe
HCNM Program Manager
January 2021

BELONGING AND CARING REPORT



This wonderful diagram was created by Joh Sheehan when she chaired the B&C Committee. She withdrew half way through the year because of the demands of Covid in her other Parish roles. We thank her for her deep understanding of what real caring involves.

We welcomed Beth Heyde who is focusing mainly on visiting those without visitors in Nursing Homes.

Holy Covenant is a faith community, following the Christ who showed us the great, loving community of the Kingdom of God. A sense of Belonging is crucial to members, new and old, to feel part of us, able to rest, grow, and even be transformed. Hence belonging and caring go together.

While some visiting and several activities had to cease during Covid lockdowns, the committee used Zoom to plan 4 film nights to overcome isolation and enlarged the Big Garden Day to be a social event as well. A community lunch and an afternoon tea included many who had been out of touch with others.

Members were phoned, sent and meals, driven to rehab appointments, prayed for and visited in hospital when allowed etc. Our anonymous card and letter writer says that during

these Covid times we have reached out with cards to those who have kept the parish ticking along as well as sending cards to those parishioners undergoing tough times, whether through illness or experiencing grief. It is important for the belonging and caring team to be alerted to those on struggle street, as if we aren't told, we cannot offer support.

Phyl's coffee ministry, part of the Welcoming program resumed as soon as possible! Four Welcome Letters were sent last year. And we are pleased to report they are all still attending. She's also noticed an increased willingness of 'regulars' to speak to newcomers. Let's keep up the good work.

Wayne Brighton, Anne Dudzinski, Anne Ranse, Connie Gerrity, Phyl Holmes, Carol Sherman, Beth Heyde, Libby Warren.

Prayer Vine

I was surprised how few requests there were in 2020. I expected that more people would have requested prayer for family members who were locked down in Australia, unable to return from overseas, or risked infection from visiting others.

The rector takes the Wednesday noon service in the chapel and lunch follows for those who can stay.

Rosemary Kennemore

Tai Chi

Met Wednesday 9.30-10.30 (gold coin donation) while it was possible and restarted as soon as numbers meeting in social distancing space was allowed.

Our numbers have remained constant. We had some new members 2020 and in 2021 we are looking to welcome others for gentle exercise and coordination of body and mind.

5 members of the group take Sitting Tai Chi at Covenant Care where the exercises and fun are much appreciated.

Gillian Painter

Crafty Crew

Met twice in 2020 in Feb and Nov

In 2021 we have changed our meeting time to the third TUESDAY of the month 9.30- noon in the Rainbow Centre.

Members continued in lockdown creating recycled cards for use at Holy Covenant, St Johns Care and Anglicare. We did our best to make the requested number of Christmas cards but the crisis this year found our number of cards fell short of demand.

Through the year we made, on request, items for HCNM and tree hangers for Christmas Day.

New members welcome. Everything supplied, just bring scissors to cut paper.

Gillian Painter

Book Club 2020

Book club usually met on the third Thursday of the month at 2.30 pm in the Rainbow Centre.

During lockdown members continued to read although we did not meet.

The Club is gearing up for 2021. New members are welcome. We use Library supplied books and personal book sharing is encouraged.

Gillian Painter

Scrabble Group

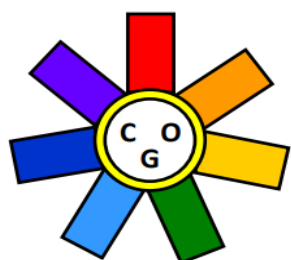
Thursday mornings (9:30-12noon) at the Rainbow Centre is when the Scrabble group meets. We are only a small group, but we do enjoy the challenge that playing Scrabble brings. We would welcome some extra players to join us and enjoy our very social morning, complete with morning tea.

Helen Boulton

Yarn Group

Yarn has been operating successfully with around 10 members, meeting on the second and fourth Tuesdays of the month at 10:30am to midday in the worship centre. A friendly group circle that knits and chats with a morning tea. We invite others to join for a good yarn.

Sandra Ross



Colours of God

**RAINBOW FELLOWSHIP /
COG
2020**

A group of people with a range of disabilities gathering together to explore the things of God. We have been discussing a name more suitable for people checking out our Parish website. The happy suggestion was COLOURS OF GOD or COG, valuing our differences and each cog being important for the church to function well. We will use the dual name till the members get used to the change this year.

In 2020 one person stopped coming and two new ones were welcomed, making 10 [+ staff] from five different group house organisations. As we get to meet other support workers, we hope to offer this program to still more.

In 2020, we could only meet 6 times, not 11, as we became Covid-safe.

A bowling outing in March was a success and we welcomed Monica Short as an experienced lecturer on disability and the Anglican Church in November. The Christmas lunch and story, told by Ken Wedgwood and Anne Ranse, together with the Holt group JAFFA was at Holy Covenant.

This community is a joy to all who participate on first Sundays at 3:30 pm in the worship centre.



Bowling on 1 March 2020



Christmas lunch on 6 December 2020

NURSING HOMES MINISTRY

During 2020 the Parish had parishioners at 5 different Nursing Homes.

Twice monthly Anglican services at Kangara Waters and Calvary Retirement ceased in March with the Covid lockdowns. All kept safe.

Plans are to start again at Kangara in February.

Visits to all 5 needed following their somewhat different rules and still do, but are possible again.

At times, residents who desired Holy Communion received it in their rooms with appreciation. Others enjoy a visit and prayer.

A roster to visit Elizabeth Grant each week was well supported by five of our members till lockdown.

Anne Dudzinski

RESOURCES COORDINATION TEAM

Members: Bob Arthur, Cath D'Cruz, Harris Boulton, Noel Montgomery, Paul Shelley.

The 2020 year started off with a severe hailstorm on 20 January that caused damage to both buildings and the roof of the HCNM storage garage. We were able to get repairs done fairly quickly and much of the cost was covered by insurance. A working bee held at short notice on 25 January was well supported and the site was cleaned up, particularly of debris from trees and shrubs that had been shattered by the hail.

Several monthly working bees had to be cancelled owing to COVID-19 restrictions. When working bees were held, the focus was on cleaning drains and gutters, replacing light globes, cleaning the A/C filters, checking smoke alarms, gardening, sweeping paths, cleaning windows and so on.

The working bees were supplemented in November by a *Great Big Garden Day* which was well supported by the parish community and doubled as a good social occasion.

The team also coordinates visits by electricians, plumbers, the carpet cleaner, etc.

Major projects carried out in 2020 were:

- Painting the exterior of the Worship Centre (for which the shade sails had to be dismantled and re-erected)
- Cladding of the fascia on southern and western sides of the Worship Centre
- Repointing of Rainbow Centre roof
- Replacing the central heating system in the Rainbow Centre
- Replacing the hot-water system in the Rainbow Centre

Thanks to the team and all others who helped out at working bees during the year and to Helen Boulton for her memorable morning teas.

Working bees are generally held on the third Saturday of each month. You are all welcome to join us any time from 9 am to 12 noon for some wholesome, creative, and productive fellowship and outdoor therapy: *'Come when you can; leave when you must'*.

Paul Shelley

25 January 2021

NOAH'S ARK PET MINISTRY

- WHERE ALL ARE INCLUDED AND NONE ARE LEFT BEHIND.

This ministry was launched in October 2020 on St Francis Day, in the Community Garden with the Blessing of the Pets. What a delightful day that was. Dogs, hamsters and photos of cats were all blessed among a happy group of owners.

There have been 14 prayer requests for ill or dying pets. It was acknowledged by one cat owner that it was only the power of prayer that saved her cat after being bitten by a brown snake in the hallway of her home.

The Perfect Paws Pet Ministry in USA has supported and prayed for this ministry with cash donations of over \$300 and prayers. They are a wonderful group of people with a great heart for animals and their ministry is just beautiful.

The Noah's Ark Pet Ministry offers support for pet owners.

Opportunities to celebrate a pet's life in joy and sadness.

Memorial and remembrance services.

Pet therapy at Covenant Care.

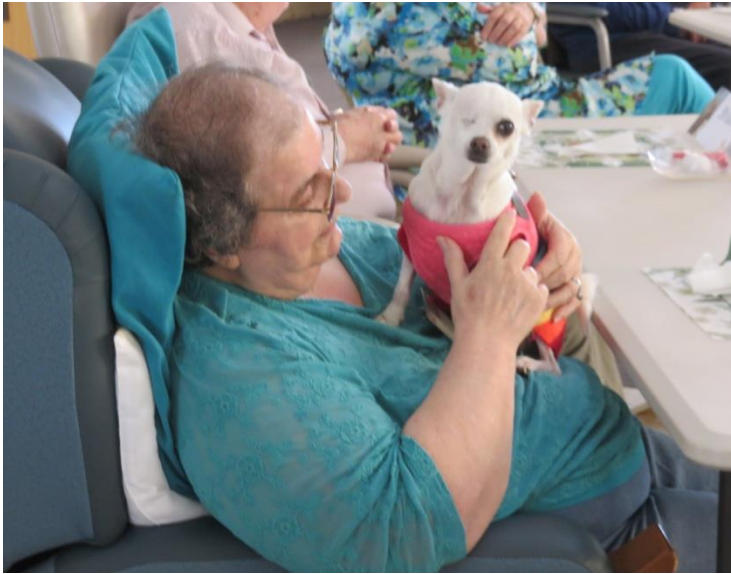
Small food parcels to the street people's dogs.

Annual donation to an animal rescue organization.

Archdeacon Anne



Blessing of the Pets.



Miss Clover offering Pet Therapy at Covenant Care

EFM REPORT

2020 was a successful year for the Holy Covenant EFM Group, the first under EFM's new banner of "Exploring Faith Matters". We had six students, two from Holy Covenant, one from All Saints Ainslie, one from St Barnabas Charnwood and two from St James Uniting Church in Curtin. These reduced to five students in the course of the year with one Holy Covenant member needing to step back due to work commitments.

Those completing studied Old Testament, Church History, and Theology & Ethics. Three students graduated after completing the four years of EFM including Quentin Grafton from Holy Covenant. We will find a suitable way to congratulate them when their certificates arrive. We have valued the contributions of all our students and will miss the fellowship of our fourth year students in 2021. We hope our graduates will have every blessing in their future service and ministries. We are particularly looking forward to the Lenten Study on Climate for Change being offered in the parish in 2021 being led by two of our EFM cohort, and initiated by Quentin. Another of our Lenten studies on Compassion had the input of another of our students Katy in her role on the Diocesan Public Issues Commission.

EFM was disrupted, as were so many things, by COVID 19. The group quickly adapted to using Zoom, although it wasn't the same as face to face. We are particularly grateful to Quentin and Nich for access to Zoom and getting this facility up very early in the year for the group before the parish Zoom facility was established. One bonus for the group's use of Zoom was the ability for everyone to be able to engage in the theological reflections, where the group compares contemporary issues and experiences with our traditions, using the Zoom whiteboard facility. We greatly benefitted from Nich's newly acquired skills through online zoom Mentor training (another impact of COVID) which gave him a few extra tips and tricks in this area. The online Mentor training also enabled mentors from across the country and also overseas to participate in this new learning environment and was a very valuable time for those who participated.

The Theme of the EFM year in 2020 was "Living Faithfully in a Multicultural World" and EFM Australia introduced Australian content back into the new material through our two interludes with a focus on Indigenous history and experience. We combined for the two interludes with the Rev'd Kay Pendlebury's group at St Paul's Manuka via Zoom for the first Interlude on the 'Uluru Statement from the Heart'. This work also dovetailed nicely with work done by the ecumenical study group in Aranda which some of our students were part of, looking at the ABM produced material 'Voices in the Wilderness' by Celia Kemp. Our second interlude was a spiritual autobiography of indigenous priest Garry Deverell in his book 'Gondwana Theology'. For the second interlude we decided we would meet in person in the Worship Centre which was greatly appreciated by all and was our first face to face meeting in October. We were pleased to welcome Rev'd Connie Gerrity, Rev'd Anne Dudzinski and our Rector Wayne to this interlude and particularly thank Anne for her leading of the Eucharist and Wayne for enabling the screen to view a powerful talk by emerging Indigenous leader Brooke Prentis from Common Grace.

Our year concluded with a joint celebratory gathering and time of sharing with the Manuka Group in the Worship Centre at Holy Covenant. It was a joyous occasion to end the year in

person with our fellow travellers across Canberra and to send our 4th years off with a note of good cheer.

We look forward to welcoming a new cohort of EFMers in 2021 to join with our 4th and 2nd year students this year and will be advertising the program in due course. If you are interested in finding out more about EFM please speak to any of our EFM Alumni in the parish or have a look at the EFM Australia website at <https://www.efmaustralia.org/> We look forward to continuing this wonderful program, hopefully in person in 2021.

Merri Bacon Nich Hills (Co-mentors)

TREASURER'S REPORT

Summary

Needless to say at the outset that the pattern of our income and expenses was largely influenced by our response to the COVID-19 restrictions.

There was a small increase in offerings over the 2019 figure, but income from hire of facilities and fund-raising was much lower.

Operating expenses were much the same as 2019 apart from Ministry & Worship expenses and our contribution to the Diocese.

The parish ended the year with a surplus of \$39,000, largely owing to the receipt of the JobKeeper subsidy.

Income

When face-to-face Sunday services were suspended in late March, we asked those parishioners who gave regularly via the offertory plate to use the direct credit process. We are very grateful for the response of parishioners to this request. Givings by the Anglican Direct system and direct credit transfers increased by about 40% which very much offset the decrease in plate collections.

Income from offerings from both sources was 3% higher than in 2019.

Income from hire of the Worship and Rainbow Centres decreased by 60% as all groups that used the facilities cancelled their bookings for a large part of the year. Some activities resumed in the latter part of 2020 but we know that three activities will not resume.

Income from parish fund-raising activities was also substantially less.

The parish benefitted from the Diocese's participation in the Australian Government's JobKeeper program. This operated from April to September at the full rate and from October to December at a reduced rate.

The JobKeeper grants are shown as income in our accounts although in practice they were deducted from our fortnightly payroll expenses.

Operating Expenses

Clergy and staff salaries, related staffing costs, operating costs, and property and equipment costs were much the same as in 2019.

Ministry and worship expenses were much lower than in 2019, largely owing to the suspension of face-to-face Sunday services from late March to early July and the suspension of children's church and youth group programs.

The Diocese suspended the monthly contribution from parishes from April to September.

Our annual Wider Work contribution of \$20,000, comprised:

| 3-year support | | 1-year support | |
|---------------------------|---------|--------------------------|---------|
| Embracing Ministries | \$2,000 | Canberra Refugee Support | \$2,000 |
| Tikondane | \$2,000 | Anglican Overseas Aid | \$2,000 |
| Companion House | \$2,000 | Nungalinga | \$2,000 |
| St John's Care | \$4,000 | | |
| Anglican Board of Mission | \$2,000 | | |
| Equal Voices | \$2,000 | | |

Parish Council also approved an ex-gratia donation of \$1000 to the Recognition Fund.

Capital expenses

During 2020 there was capital expenditure of some \$44,000 comprising:

- Audiovisual equipment (largely covered by donations)
- Painting the exterior of the Worship Centre
- Cladding of fascia on southern and western sides of the Worship Centre
- Repointing of Rainbow Centre roof
- Replacement central heating system in the Rainbow Centre
- Replacement hot-water system in the Rainbow Centre
- New photocopier

Balance sheet

The balance sheet as at 31 December 2020 shows that the parish has significant funds in both Commonwealth Bank and AIDF accounts. A large proportion of these funds are held for the Holistic Care Nursing Ministry and result from:

1. receipt of the annual grant via the Diocese from the Shakespeare Trust coupled with lower costs owing to a suspension of activities, particularly Covenant Care; and
2. the building up of a fund for replacement of the wheelchair van and other essential equipment.

The balance sheet also shows an amount of some \$3000 which is a bequest from the estate of the late Joyce Cole. This money is being held by the Anglican Church Property Trust (Diocese of C&G) in accordance with diocesan finance regulations.

At the end of 2019, a loan of \$40,000 from the AIDF was approved by Bishop-in-Council. This has been partly drawn down to pay for the shade sails and the external painting projects.

Budget for 2021

Key points regarding the draft budget for 2021:

- Offertories are based on current level of givings plus 5%
- Income from hiring facilities is a little higher than in 2020 but we are actively looking for other potential hirers
- There is some scope to be inventive about fund-raising
- The JobKeeper subsidy finishes on 31 March
- \$25,000 is budgeted for the new position of Curate/Community Chaplain
- Motor vehicle costs will increase when the Rector concludes his Archdeaconry responsibilities
- We will be due for a full year's contribution to the Diocese
- A deficit of \$43,000 is predicted

Thanks

I want to acknowledge the invaluable support from:

Doreen Matters—for assistance in preparing the monthly and annual accounts, and the monthly JobKeeper returns to the Diocese, and for general accounting advice.

Phil Bloomfield—for taking over the bookkeeping from July onwards.

David Kennemore—for handling the weekly banking and for overseeing the counting roster.

Wendy Elkhuisen—for the annual audit of our accounts.

Paul Shelley

Hon. Treasurer

27 January 2021

Attachments:

1. Statement of Income & Expenditure for the year ended 31 December 2020 (includes Schedule of I&E for the Holistic Care Nursing Ministry)
2. Balance Sheet as at 31 December 2020
3. Draft budget for 2021
4. Possible capital works 2021 and beyond
5. Auditor's report

Statement of Income and Expenditure

Holy Covenant Anglican Church
for the year ended 31 December 2020

| Account | Actual 2020 | Budget August 2020 | Actual 2019 |
|--|-------------------|-----------------------|-------------------|
| Income | | | |
| Offering | | | |
| Anglican Direct & Transfers | 210,537.31 | 220,000.00 | 156,280.41 |
| Plate | 18,322.30 | 20,000.00 | 66,190.95 |
| Total Offerings | 228,859.61 | 240,000.00 | 222,471.36 |
| ActewAGL Feed In Tariff | 2,160.38 | 2,200.00 | 2,271.45 |
| Calvary Chaplaincy - grant | 0.00 | | 833.33 |
| Donations | 9,483.36 | 10,000.00 | 12,470.58 |
| Funerals, Weddings, Baptisms | 1,350.00 | 1,000.00 | 3,590.00 |
| Hire of Worship Centre | 3,749.90 | 4,000.00 | 11,185.58 |
| Hire Rainbow Community Centre | 3,659.32 | 2,000.00 | 6,306.10 |
| In house activities - income | 3,227.10 | 2,000.00 | 3,047.40 |
| Interest Income | 658.16 | 800.00 | 3,183.78 |
| Parish Fund Raising | 2,575.75 | 2,500.00 | 10,972.45 |
| Suspense - income | 0.00 | | 0.00 |
| Government Grants -- JobKeeper (HC) | 49,650.00 | 50,000.00 | 0.00 |
| Government Grants -- Cash Boost (HC) | 1,244.65 | 2,500.00 | 0.00 |
| Total Income | 308,818.23 | 317,000.00 | 278,332.63 |
| Operating Expenses | | | |
| Clergy Salaries and Oncoasts | | | |
| Clergy Housing Allowance | 24,781.90 | 25,300.00 | 24,781.90 |
| Clergy Stipend | 69,596.74 | 71,600.00 | 70,158.64 |
| Clergy Superannuation | 13,480.17 | 11,200.00 | 11,023.00 |
| Occasional service fees | 0.00 | 500.00 | 365.00 |
| Total Clergy Salaries and Oncoasts | 107,858.81 | 108,600.00 | 106,328.54 |
| Other Staff Salaries and Oncoasts | | | |
| Administration Staff Salary | 28,480.69 | 27,800.00 | 17,576.47 |
| Administration Staff Superannuation | 1,359.85 | 1,600.00 | 1,509.48 |
| Children's Worker Salary | 5,000.00 | 0.00 | 6,632.43 |
| Children's Worker Superannuation | 0.00 | 0.00 | 99.18 |
| Youth Worker Salary | 13,000.00 | 0.00 | 19,544.32 |
| Youth Worker Superannuation | 0.00 | 0.00 | 1,761.20 |
| Total Other Staff Salaries and Oncoasts | 47,840.54 | 29,400.00 | 47,123.08 |
| Staff - Other Costs | | | |
| Clergy car running expenses | 93.94 | 1,000.00 | 135.27 |
| Clergy Conferences, retreats | 510.50 | 1,000.00 | 2,400.20 |
| Clergy Long Service Leave contribution | 1,596.00 | 800.00 | 1,560.00 |
| Clergy Ministry Allowance | 703.12 | 3,000.00 | 2,240.45 |
| Clergy telephone & utilities | 872.64 | 1,500.00 | 1,381.64 |
| Education & Training | 2,161.09 | 3,000.00 | 3,303.49 |
| Workers Compensation Insurance | 1,387.15 | 2,000.00 | 1,557.54 |
| Total Staff - Other Costs | 7,324.44 | 12,300.00 | 12,678.68 |
| Operating Costs | | | |
| Advertising | 199.87 | 1,000.00 | 0.00 |
| Bank Charges | 122.00 | 500.00 | 172.23 |
| Bookkeeper charges | 875.00 | 1,600.00 | 1,500.00 |
| Computer Software & Equipment | 2,879.21 | 2,000.00 | 1,187.08 |
| Fund-raising expenses | 0.00 | 500.00 | 904.00 |
| In house activities - expenses | 418.18 | 1,000.00 | 627.79 |
| Interest Expenses | 559.49 | 200.00 | 0.00 |
| Photocopying | 877.23 | 1,500.00 | 2,192.28 |
| Printing, Stationery, Postage | 874.30 | 1,200.00 | 730.05 |
| Telephone & Internet | 1,158.92 | 1,300.00 | 1,261.87 |
| Total Operating Costs | 7,884.20 | 10,800.00 | 8,676.30 |
| Ministry & Worship Expenses | | | |
| Calvary Chaplaincy - expenses | 27.27 | 100.00 | 1,054.54 |
| Children's Ministry | 409.09 | 1,500.00 | 1,228.31 |
| Copyright licences | 900.86 | 1,000.00 | 892.71 |
| Education for Ministry - EFM | 394.55 | 500.00 | 636.37 |
| Hospitality | 361.68 | 500.00 | 1,149.58 |
| Music | 0.00 | 200.00 | 170.00 |

| | | | |
|---|-------------------|-------------------|--------------------|
| Pastoral Care | 113.64 | 200.00 | 169.90 |
| Rainbow Fellowship | 121.59 | 200.00 | 0.00 |
| Stewardship | 347.00 | 400.00 | 292.50 |
| Worship Expenses | 2,172.95 | 2,000.00 | 5,287.76 |
| Youth Ministry | 198.04 | 1,500.00 | 1,476.95 |
| Total Ministry & Worship Expenses | 6,048.87 | 8,100.00 | 12,368.82 |
| Property & Equipment | | | |
| Depreciation | 19,307.38 | 18,500.00 | 18,251.90 |
| Electricity, Gas, Water, Garbage | 6,029.01 | 5,000.00 | 9,206.64 |
| Insurance | 6,867.92 | 7,000.00 | 7,105.75 |
| Minor Equipment & Furniture | 853.13 | 500.00 | 1,050.73 |
| RCC Cleaning | 1,700.00 | 2,000.00 | 1,950.00 |
| Repairs & Maintenance | 9,227.45 | 7,000.00 | 5,644.85 |
| Supplies & Misc - RCC | 111.45 | 200.00 | 154.77 |
| Total Property & Equipment | 44,086.34 | 40,200.00 | 43,384.64 |
| Diocese of Canberra & Goulburn | | | |
| Parish Contribution to Diocese | 16,844.76 | 17,000.00 | 34,834.44 |
| Synod Expenses | 0.00 | 1,000.00 | 1,902.00 |
| Total Diocese of Canberra & Goulburn | 16,844.76 | 18,000.00 | 36,736.44 |
| Sundry Expenses | 1,524.08 | 500.00 | 1,216.39 |
| Wider Work Distribution | 20,000.00 | 20,000.00 | 20,000.00 |
| Provisions | | | |
| Provision Annual Leave expense | 7,660.65 | 3,000.00 | 471.86 |
| Provision Other Staff LSL expense | 1,576.15 | 2,000.00 | (1,785.99) |
| Total Provisions | 9,236.80 | 5,000.00 | (1,314.13) |
| Total Operating Expenses | 287,738.84 | 262,800.00 | 288,987.47 |
| Operating Surplus / (Deficit) | 38,881.68 | 84,100.00 | (10,835.44) |

Non-operating Income

| | | |
|-------------------------------------|-------------------|-------------------|
| Donations beyond the parish | 581.55 | 1,381.55 |
| Donations for asset purchases | 2,930.00 | 1,800.00 |
| Retreats & Quiet Days | 500.00 | 4,930.00 |
| Parish camp - Income | 0.00 | 4,046.09 |
| Parish Dinner - Income | 0.00 | 3,566.81 |
| Specified Donations | 5,701.78 | 2,771.62 |
| Youth Camp and Activities | 0.00 | 1,914.79 |
| Holistic Care Nurse Ministry | 183,920.65 | 123,116.77 |
| HCN Opening balance brought forward | 29,106.80 | 17,986.48 |
| HCN Closing balance | (62,406.70) | (29,106.80) |
| Total Non-operating Income | 180,334.08 | 132,407.31 |

Non-operating Expenses

| | | |
|-------------------------------------|-------------------|-------------------|
| Donations beyond the parish | 581.55 | 1,381.55 |
| Retreats & Quiet Days | 500.00 | 4,930.00 |
| Parish Camp expenses | 0.00 | 4,046.09 |
| Parish Dinner - outgoings | 0.00 | 3,566.81 |
| Specified Donations | 5,701.78 | 2,771.62 |
| Youth camp & activities | 0.00 | 1,914.79 |
| Holistic Care Nurse Ministry | 150,620.75 | 111,996.45 |
| Total Non-operating Expenses | 167,404.08 | 130,807.31 |

| Account | 2020 | 2018 |
|---------|------|------|
|---------|------|------|

Holistic Care Nurse Ministry

| | | |
|--|-------------------|-------------------|
| HCN Opening balance brought forward | 29,106.80 | 17,986.48 |
| Income | | |
| HCN Diocesan grant | 105,000.00 | 105,000.00 |
| HCN Donations | 7,926.00 | 10,669.51 |
| NDIS Reimbursements | 0.00 | 7,447.26 |
| Government Grants - JobKeeper (HCN) | 69,750.00 | 0.00 |
| Government Grants - Cash Boost (HCN) | 1,244.65 | 0.00 |
| Total Income | 183,820.66 | 123,116.77 |
| Expenses | | |
| HCN Project Manager Salary | 29,130.00 | 18,860.00 |
| HCN Project Manager Superannuation | 1,832.17 | 1,711.90 |
| HCN Care Administrator Salary | 0.00 | 7,431.42 |
| HCN Care Administrator Superannuation | 0.00 | 705.98 |
| HCN Covenant Care Nurse Salary | 26,649.84 | 14,158.00 |
| HCN Covenant Care Nurse Superannuation | 1,090.88 | 1,083.96 |

| | | |
|--|-------------------|-------------------|
| HCN Housing Tenancy Support Salary | 34,643.24 | 20,817.67 |
| HCN Housing Tenancy Support Superannuation | 4,627.04 | 1,945.55 |
| HCN Administration and operational costs | 7,416.38 | 6,758.07 |
| HCN Client support | 6,180.50 | 3,325.23 |
| HCN Equipment purchases | 1,041.44 | 131.77 |
| HCN staff and volunteer training | 714.61 | 1,838.61 |
| HCN Vehicle operating costs | 3,349.06 | 5,237.49 |
| HCN Sundry expenses | 385.69 | 523.42 |
| HCN Covenant Care | 3,559.90 | 16,679.73 |
| NDIS expenses | 0.00 | 787.65 |
| Provision expenses | | |
| HCN asset replacement provision expense | 10,000.00 | 0.00 |
| HCN Replacement vehicle provision expense | 20,000.00 | 10,000.00 |
| Total Provision expenses | 30,000.00 | 10,000.00 |
| Total Expenses | 160,820.76 | 111,888.46 |
| Total Holistic Care Nurse Ministry | 62,408.70 | 28,108.80 |

Holy Covenant Angliian Church
Income and Expenditure - Other Activities
for the year ended 31 December 2020

| Notes | Income \$ | Expenses \$ | Balance \$ |
|--|---------------------|---------------------|-------------------------|
| Non-operating Income & Expenses | | | |
| 1 Donations beyond the parish | 581.55 | 581.55 | 0.00 |
| 2 Donations for asset purchases | 2,930.00 | | 2,930.00 |
| 3 Retreats & Quiet Days | 500.00 | 500.00 | 0.00 |
| 4 Specified Donations | 5,701.78 | 5,701.78 | 0.00 |
| 5 Holistic Care Nurse | 183,920.85 | 150,620.75 | 33,299.90 |
| 5 HCN Opening balance brought forward | 29,106.80 | | 29,106.80 |
| 5 HCN Closing balance carried forward | (62,406.70) | | 66,699.90 |
| Total Non-operating Income & Expenses | \$180,334.08 | \$157,404.05 | |
| 1 Donations beyond the parish | | | |
| Bush Church Aid | 341.70 | 341.70 | 0.00 |
| Youth Group sponsorships | 57.45 | 57.45 | 0.00 |
| Christmas Bowl | 182.40 | 182.40 | 0.00 |
| | <u>581.55</u> | <u>581.55</u> | <u>0.00</u> |
| 2 Donations for asset purchases | | | |
| In-kind video hardware and cables | 80.00 | | |
| Video equipment | <u>2,850.00</u> | | |
| | <u>2,930.00</u> | | |
| 3 Quiet Day | 500.00 | 500.00 | 0.00 |
| 4 Specified donations | | | |
| SHOVEL Community Garden | 758.85 | 758.85 | 0.00 |
| Rainbow Fellowship | 18.58 | 18.58 | 0.00 |
| Bushfire Appeal | 25.00 | 25.00 | 0.00 |
| Purple altar frontals | 2,717.00 | 2,717.00 | 0.00 |
| Audio Video equipment | 1,850.00 | 1,850.00 | 0.00 |
| Pet ministry | <u>332.55</u> | <u>332.55</u> | <u>0.00</u> |
| | <u>5,701.78</u> | <u>5,701.78</u> | <u>0.00</u> |
| 5 Holistic Care Nurse Ministry | | | |
| Unspent funds b/f 1 January 2020 | | | 29,106.80 |
| Income | | | |
| Diocesan grant | 105,000.00 | | |
| Donations | 7,928.00 | | |
| Government Grants - JobKeeper | 89,750.00 | | |
| Government Grants - Cash Boost | <u>1,244.85</u> | | |
| Total Holistic Care Nurse Income | 183,920.85 | | 213,027.45 |
| Expenses | | | |
| Project Manager Salary | | 29,130.00 | |
| Project Manager Superannuation | | 1,832.17 | |
| Care Administrator Salary | | 0.00 | |
| Care Administrator Superannuation | | 0.00 | |
| Covenant Care Nurse Salary | | 26,849.84 | |
| Covenant Care Nurse Superannuation | | 1,090.88 | |
| Housing Tenancy Support Salary | | 34,643.24 | |
| Housing Tenancy Support Superannuation | | 4,627.04 | |
| Administration and operational costs | | 7,416.38 | |
| Client support | | 6,180.50 | |
| Equipment purchases | | 1,041.44 | |
| Staff and volunteer training | | 714.81 | |
| Vehicle operating costs | | 3,349.06 | |
| Sundry expenses | | 385.69 | |
| Covenant Care | | 3,559.90 | |
| Provision expenses | | | |
| HCN asset replacement provision expense | 10,000.00 | | |
| HCN Replacement vehicle provision expense | <u>20,000.00</u> | | |
| Total Provision expenses | | 30,000.00 | |
| Total Expenses | | 150,620.75 | |
| Unspent funds as at 31 December 2020 | | | <u>62,406.70</u> |
| carried forward | | | |

Balance Sheet

Holy Covenant Anglican Church
as at 31 December 2020

| Account | Combined | HC Nursing Ministry 31 Dec 2020 | HC | Combined | Nursing Ministry 31-Dec-19 | HC |
|---|---------------------|---------------------------------------|---------------------|---------------------|----------------------------------|---------------------|
| Assets | | | | | | |
| Bank | | | | | | |
| AIDF on call account (69) | 65,936.20 | 30,000.00 | 35,936.20 | 15,690.28 | 8,000.00 | 7,690.28 |
| CBA Cheque account (88) | 61,153.90 | 46,277.09 | 14,876.81 | 28,550.53 | 27,274.13 | 1,276.40 |
| Petty Cash Holistic Care Nurse | 253.00 | 253.00 | 0.00 | 483.50 | 483.50 | 0.00 |
| Petty Cash Office | 43.05 | | 43.05 | 87.05 | | 87.05 |
| Load & Go Card (Rhonda Thorpe) | 0.00 | 0.00 | 0.00 | 312.84 | 312.84 | 0.00 |
| AIDF Term Investment | 67,174.28 | 67,174.28 | 0.00 | 16,825.74 | 16,825.74 | 0.00 |
| ACPT Bequest account | 3,067.60 | | 3,067.60 | | | |
| Rhonda Thorpe Prepaid card | 474.15 | 474.15 | 0.00 | | | |
| Jennifer Berrie Prepaid card | 146.13 | 146.13 | 0.00 | 367.98 | 367.98 | 0.00 |
| Phil Bloomfield Prepaid Card | 697.80 | | 697.80 | 324.40 | | 324.40 |
| Total Bank | 198,946.11 | 144,324.65 | 54,621.46 | 62,642.32 | 53,264.19 | 9,378.13 |
| Current Assets | | | | | | |
| Accounts Receivable | 870.50 | | 870.50 | 27,744.35 | 26,250.00 | 1,494.35 |
| Income Due | 506.52 | | 506.52 | 710.50 | | 710.50 |
| Prepayments | 1,312.63 | | 1,312.63 | 621.99 | | 621.99 |
| Total Current Assets | 2,689.65 | 0.00 | 2,689.65 | 29,076.84 | 26,250.00 | 2,826.84 |
| Fixed Assets | | | | | | |
| Buildings | 1,162,944.61 | | 1,162,944.61 | 1,127,785.52 | | 1,127,785.52 |
| Buildings Accumulated Depreciation | (85,230.25) | | (85,230.25) | (75,976.76) | | (75,976.76) |
| Carpark | 56,708.64 | | 56,708.64 | 56,708.64 | | 56,708.64 |
| Carpark Accumulated Depreciation | (46,252.94) | | (46,252.94) | (43,417.51) | | (43,417.51) |
| Contents | 187,690.90 | | 187,690.90 | 187,690.90 | | 187,690.90 |
| Contents Accumulated Depreciation | (26,237.70) | | (26,237.70) | (22,512.95) | | (22,512.95) |
| Equipment | 45,383.35 | | 45,383.35 | 43,760.51 | | 43,760.51 |
| Equipment Accumulated Depreciation | (31,629.72) | | (31,629.72) | (34,856.93) | | (34,856.93) |
| HCN Provision for replacement Motor Vehicle | (70,000.00) | (70,000.00) | 0.00 | (50,000.00) | (50,000.00) | 0.00 |
| HCN Provision for replacement of assets | (10,000.00) | (10,000.00) | 0.00 | | | |
| Total Fixed Assets | 1,183,376.89 | (80,000.00) | 1,263,376.89 | 1,189,181.42 | (50,000.00) | 1,239,181.42 |
| Total Assets | 1,385,012.65 | 64,324.65 | 1,320,688.00 | 1,280,900.58 | 29,514.19 | 1,251,386.39 |
| Liabilities | | | | | | |
| Current Liabilities | | | | | | |
| Accrued Expenses | 3,607.90 | 1,050.00 | 2,557.90 | 9,984.05 | | 9,984.05 |
| Credit card - Anne Ransie | 867.95 | 867.95 | 0.00 | 407.39 | 407.39 | 0.00 |
| Credit card - Wayne Brighton | 106.29 | | 106.29 | 414.84 | | 414.84 |
| Creditors | 903.95 | 0.00 | 903.95 | 1,000.50 | 0.00 | 1,000.50 |
| GST | (1,665.83) | | (1,665.83) | 1,193.85 | | 1,193.85 |
| Income In Advance | 65,474.30 | 62,406.70 | 3,067.60 | 29,941.48 | 29,106.80 | 834.68 |
| Provision for Annual Leave | 15,714.00 | | 15,714.00 | 8,053.35 | | 8,053.35 |
| Rounding | 0.01 | | 0.01 | 0.01 | | 0.01 |
| Holding Account Funds | | | | | | |
| Retreat & Quiet Days Fund | 82.44 | | 82.44 | 24.53 | | 24.53 |
| Total Holding Account Funds | 82.44 | | 82.44 | 24.53 | | 24.53 |
| AIDF Loan Account (2020) | 26,653.32 | | 26,653.32 | | | |
| Total Current Liabilities | 111,744.33 | 64,324.65 | 47,419.68 | 51,020.00 | 29,514.19 | 21,505.81 |
| Non-current Liabilities | | | | | | |
| Interest-free Loans | 70,100.00 | | 70,100.00 | 70,100.00 | | 70,100.00 |
| Provision for other Staff LSL | 2,955.79 | | 2,955.79 | 1,379.64 | | 1,379.64 |
| Total Non-current Liabilities | 73,055.79 | 0.00 | 73,055.79 | 71,479.64 | 0.00 | 71,479.64 |
| Total Liabilities | 184,800.12 | 64,324.65 | 120,475.47 | 122,499.64 | 29,514.19 | 92,985.45 |
| Net Assets | 1,200,212.53 | 0.00 | 1,200,212.53 | 1,158,400.94 | 0.00 | 1,158,400.94 |
| Equity | | | | | | |
| Current Year Earnings | 41,811.59 | | 41,811.59 | (8,835.44) | | (8,835.44) |
| Retained Earnings | 1,158,400.94 | | 1,158,400.94 | 1,167,236.38 | | 1,167,236.38 |

Holy Covenant Anglican Church

Draft 2021 Budget

| Account | Amended (COVID) Budget August 2020 | Actual 2020 (rounded) | Draft Budget 2021 |
|--|--|--------------------------|-------------------|
| Income | | | |
| Offering | | | |
| Anglican Direct & Transfers | 220,000.00 | 210,500.00 | 221,000.00 |
| Plate | 20,000.00 | 18,300.00 | 10,000.00 |
| Total Offerings | 240,000.00 | 228,800.00 | 231,000.00 |
| ActewAGL Feed in Tariff | 2,200.00 | 2,100.00 | 2,200.00 |
| Donations | 10,000.00 | 9,500.00 | 10,000.00 |
| Funerals, Weddings, Baptisms | 1,000.00 | 1,300.00 | 1,000.00 |
| Hire of Worship Centre | 4,000.00 | 3,700.00 | 7,000.00 |
| Hire Rainbow Community Centre | 2,000.00 | 3,700.00 | 3,000.00 |
| In house activities - Income | 2,000.00 | 3,200.00 | 4,000.00 |
| Interest Income | 800.00 | 600.00 | 500.00 |
| Parish Fund Raising | 2,500.00 | 2,600.00 | 5,000.00 |
| Government Grants - JobKeeper&Cash Boost | 31,000.00 | 51,000.00 | 10,000.00 |
| Sundry Income | 0.00 | | |
| Total Income | 296,500.00 | 308,500.00 | 273,700.00 |
| Operating Expenses | | | |
| Clergy Salaries and Oncoasts | | | |
| Clergy Housing Allowance | 25,300.00 | 24,800.00 | 26,500.00 |
| Clergy Stipend | 71,600.00 | 69,500.00 | 72,250.00 |
| Clergy Superannuation | 11,200.00 | 13,500.00 | 11,450.00 |
| Assistant clergy stipend | 0.00 | 0.00 | 0.00 |
| Assistant clergy superannuation | 0.00 | 0.00 | 0.00 |
| Locum salary | 0.00 | 0.00 | 0.00 |
| Locum superannuation | 0.00 | 0.00 | 0.00 |
| Occasional service fees | 500.00 | 0.00 | 500.00 |
| Total Clergy Salaries and Oncoasts | 108,600.00 | 107,800.00 | 110,700.00 |
| Other Staff Salaries and Oncoasts | | | |
| Administration Staff Salary | 27,800.00 | 28,500.00 | 18,500.00 |
| Administration Staff Superannuation | 1,600.00 | 1,300.00 | 1,800.00 |
| Children's Worker Salary | 0.00 | 5,000.00 | 0.00 |
| Children's Worker Superannuation | 0.00 | 0.00 | 0.00 |
| Curate/Community Chaplain Salary | 0.00 | 0.00 | 21,800.00 |
| Curate/Community Chaplain Superannuation | 0.00 | 0.00 | 3,500.00 |
| Youth Worker Salary/Honorarium | 10,000.00 | 13,000.00 | 15,000.00 |
| Youth Worker Superannuation | 0.00 | 0.00 | 1,400.00 |
| Total Other Staff Salaries and Oncoasts | 39,400.00 | 47,800.00 | 62,000.00 |
| Staff - Other Costs | | | |
| Clergy car running expenses | 1,000.00 | 100.00 | 5,000.00 |
| Clergy Conferences, retreats | 1,000.00 | 500.00 | 1,000.00 |
| Clergy Long Service Leave contribution | 800.00 | 1,600.00 | 1,600.00 |
| Clergy Ministry Allowance | 3,000.00 | 700.00 | 3,500.00 |
| Clergy telephone & utilities | 1,500.00 | 900.00 | 1,500.00 |
| Education & Training | 3,000.00 | 2,200.00 | 3,000.00 |
| Workers Compensation Insurance | 2,000.00 | 1,400.00 | 1,600.00 |
| Total Staff - Other Costs | 12,300.00 | 7,400.00 | 17,200.00 |
| Operating Costs | | | |
| Advertising | 1,000.00 | 200.00 | 500.00 |
| Bank Charges | 500.00 | 120.00 | 100.00 |
| Bookkeeper charges | 1,600.00 | 900.00 | 0.00 |
| Computer Software & Equipment | 2,000.00 | 2,800.00 | 2,000.00 |
| Fund-raising expenses | 500.00 | 0.00 | 500.00 |
| In house activities - expenses | 1,000.00 | 450.00 | 1,000.00 |
| Interest Expenses | 200.00 | 500.00 | 1,000.00 |

| Account | Amended (COVID) Budget August 2020 | Actual 2020 (rounded) | Draft Budget 2021 |
|---|--|--------------------------|--------------------|
| Photocopying | 1,500.00 | 900.00 | 1,500.00 |
| Printing, Stationery, Postage | 1,200.00 | 900.00 | 1,200.00 |
| Telephone & Internet | 1,300.00 | 1,200.00 | 1,200.00 |
| Total Operating Costs | 10,800.00 | 7,870.00 | 8,000.00 |
| Ministry & Worship Expenses | | | |
| Calvary Chaplaincy - expenses | 100.00 | 0.00 | |
| Children/Families/Community Ministry | 1,500.00 | 400.00 | 3,000.00 |
| Copyright licences | 1,000.00 | 900.00 | 1,000.00 |
| Education for Ministry - EFM | 500.00 | 400.00 | 500.00 |
| Hospitality | 500.00 | 350.00 | 500.00 |
| Music | 200.00 | 0.00 | 200.00 |
| Pastoral Care | 200.00 | 150.00 | 200.00 |
| Rainbow Fellowship | 200.00 | 100.00 | 200.00 |
| Stewardship | 400.00 | 350.00 | 0.00 |
| Worship Expenses | 2,000.00 | 2,200.00 | 2,000.00 |
| Youth Ministry | 1,500.00 | 150.00 | 2,000.00 |
| Total Ministry & Worship Expenses | 8,000.00 | 6,000.00 | 8,800.00 |
| Property & Equipment | | | |
| Depreciation | 18,500.00 | 19,000.00 | 23,000.00 |
| Electricity, Gas, Water, Garbage | 5,000.00 | 6,400.00 | 7,000.00 |
| Insurance | 7,000.00 | 7,000.00 | 7,000.00 |
| Minor Equipment & Furniture | 500.00 | 800.00 | 1,000.00 |
| RCC Cleaning | 2,000.00 | 1,700.00 | 2,200.00 |
| Repairs & Maintenance | 7,000.00 | 9,000.00 | 10,000.00 |
| Supplies & Misc - RCC | 200.00 | 100.00 | 200.00 |
| Total Property & Equipment | 40,200.00 | 44,000.00 | 60,400.00 |
| Diocese of Canberra & Goulburn | | | |
| Parish Contribution to Diocese | 17,000.00 | 16,900.00 | 36,000.00 |
| Synod Expenses | 1,000.00 | 0.00 | 1,000.00 |
| Total Diocese of Canberra & Goulburn | 18,000.00 | 16,900.00 | 37,000.00 |
| Sundry Expenses | 500.00 | 1,600.00 | 1,000.00 |
| Wider Work Distribution | 20,000.00 | 20,000.00 | 20,000.00 |
| Provisions | | | |
| Provision Annual Leave expense | 3,000.00 | 7,600.00 | |
| Provision Other Staff LSL expense | 2,000.00 | 1,600.00 | |
| Total Provisions | 5,000.00 | 9,200.00 | 0.00 |
| Total Operating Expenses | 282,800.00 | 287,870.00 | 318,800.00 |
| Operating Surplus / (Deficit) | 32,700.00 | 38,830.00 | (43,200.00) |

Possible capital expenditure projects from 2021 onwards

Immediate

- Purchase rector's car from Diocese

Short-term

- Raised platform for audio-visual system operations
- Re-lay pavers in driveway
- Repair/replace ceiling vents in Worship Centre
- Interior painting of Rainbow Centre
- Exterior painting of Rainbow Centre
- Dishwasher for Rainbow Centre
- Additional "prayer bowl" stands

Long-term

- Blacktop southern and western carparks
- Blacktop northern carpark
- Reduce width of berms/mounds on northern and eastern sides of Worship Centre (to improve parking)
- Renovations to Rainbow Centre to improve usability

Holy Covenant Parish Council Chair

24 January 2021

Dear Parish Council Chair,

In accordance with my renewed appointment at AGM in February 2020, I recently undertook a review of the financial transactions relating to the financial statements of Holy Covenant Anglican Church, Jamison for the year ended 31 December 2020.

I have undertaken this work in order to provide a view on the status of the financial statements and the extent to which those documents reflect the financial position of the Parish.

I have undertaken the following work in order to reach my view:

- A random sample review of transactions and supporting documentation, tracing these from point of purchase through to point of recording in the financial statements;
- Reviewed the accounting treatments applied for major assets and transactions recorded in the books.

I have not uncovered any evidence of a failure to apply appropriate accounting treatments to these transactions. I am of the view that the financial statements as provided fairly reflect the financial position of the Parish as at 31 December 2020.

I am of the view that the financial reports presents fairly, in all material respects the accounts of Holy Covenant Anglican Church, Jamison, in accordance with the applicable Australian Standards.

Yours sincerely



Wendy Elkhuisen B Bus, CPA